

# Dakota Christian School

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## Dakota Christian School Board Meeting Minutes June 12, 2023

- I. Opening devotions and prayer by Rudy N
- II. Roll Call - Present - Mitch VanderPol, Anthony DeHann, Devin DeLange, Rudy Niewenhuis, Jeremy Boer, Cassie Erickson, Paul Baas, Kirsti Muckey, Mitch Munneke and Aaron Timmermans. Traci Niewenhuis, Cory VanderPol, Randy Veurink -Up coming board members present for the selecting of next year's officers.
- III. Motion made and supported to accept the May board meeting minutes. Motion passed.
- IV. Correspondence – None
- V. Elect officers and committees
  - A. Officers
    1. President -Paul Baas
    2. Vice President -Aaron Timmermans
    3. Secretary - Cassie Erickson
    4. Treasurer - Traci Niewenhuis
    5. Vicar - Mitch VanderPol
  - B. Committees
    1. Finance - Traci N, Anthony D, Corey VP
    2. Education - Aaron T, Mitch M
    3. Buildings & Grounds - Corey VP, Randy V
    4. Promotion - Cassie E, Mitch VP
    5. Transportation - Mitch VP, Paul
    6. Co-op - Cassie E, Randy V
    7. Crisis Management - Mitch M, Paul B
- VI. Committee Reports and Business
  - A. Finance
    1. Review of Financial Documents
    2. Motion supported to pay the bills. Motion passed
  - B. Education
    1. Teacher search update for 3<sup>rd</sup> & 4<sup>th</sup>
      - a. Discussed the option of having two part time teachers if the position isn't filled before the beginning of the school year.
    2. Motion made and supported to offer Kevin Garrison the secondary Social Studies position. Motion passed.
    3. Accounting is not a required class in most schools. Reviewed other possible class options. Decided to continue to require accounting.
    4. Motion made and support to reimburse Jody VanZee for continuing education ED in a total of \$225. Motion passed.

C. Building and Grounds

1. Alarm System update.

- a. Communication fails with the phone call out. Considered pros and cons of cell monitoring vs IP monitoring.

2. Playground

- a. Teachers have concerns about the current condition of the playground. Will need some minor repairs before next school year. Will look into funds to replace the playset.

3. Doors

- a. Order was placed to replace the outside doors for \$46,000. Fellowship has agreed to cover this cost.

4. Soffit Lights and west two parking lot lights - nothing new to report

5. Interior painting over summer includes offices, staff room, music room. Kimballs are planning on painting this summer.

6. Floor/gym waxing set up with Patrick pending on date.

D. Promotion – none

E. Transportation – none

F. Co-op

- 1. Openings: Boys basketball head and assistant coach, Football assistant x2, XC head coach, DC AD, Golf head coach, Wrestling head coach, Live Ticket operator.

VII. Old Business

A. Administration

1. Interview Review

- a. Eileen Baas
- b. Steve Randall

2. Discussion

3. Motion made and supported to offer Steve Randall the 60% administration contract for the 2023-2024 school year. Motion passed.

B. Janitor job description reviewed and updated to reflect the new full time position.

C. Policy updates

- 1. 500, 512, 513, 518, 543

VIII. New Business

A. IT Position

1. Interview Review

- a. Tammy Markus
- b. Peter Engels
- c. Discussion

2. Motion made and supported to offer Peter Engels the IT position contract for the 2023-2024 school year. Motion passed.

B. Contracts

1. Motion made and supported to offer Faith Vanden Hoek the drama contract for the 2023-2024 school year. Motion passed.

C. Will move July meeting to the last week of June if needed.

D. Discussion of how to increase teacher and employee pay to be more competitive. Tabled until the next school year.

IX. Kirsti M closed in prayer.

Committee

## DCS Financial Report

### General Fund Checking Acct Report for May

Balance 5/01/23		\$ 25,804.70
Deposits	\$ 133,142.49	
Withdrawals	<u>\$ 114,718.29</u>	
Closing Balance 5/31/23		\$ 44,228.90

### Monthly Church Ministry Offerings

Monthly Budget Goal	\$ 12,500.00
Funds received in May	\$ 10,704.00

### Budget Goal for Church Ministry Offerings

Yearly Budget Goal	\$ 150,000.00
Funds received as of 5/31/23	\$ 104,344.86
Balance needed by 7/31/23	\$ 45,655.14