

Dakota Christian School

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**Dakota Christian School
Board Minutes
December 8, 2025, 7:00 p.m.**

- I. Opening devotions – Michael Buitenbos read James 1:2-4 and encouraged perseverance.
- II. Roll Call - Sarah Baan Hofman, Jared Peters, Shauna VanderPol, Michael Buitenbos, Dillon Munneke, Ian Kuipers, Randy Veurink, Corey VanderPol, Traci Niewenhuis, Rich Van Zuidam, Joel Muckey
- III. Approval of previous board minutes
 - A. Motion made and supported to approve minutes from the meeting 11/10/25; motion passed.
 - B. Motion made and supported to approve minutes from the meeting 11/24/25; motion passed.
- IV. Correspondence
 - A. CSI Pension Contribution and Withdrawal Liability Letter
 - B. Teacher Career Fairs
 1. B.I.G. Career & Internship Fair/Teacher Career Fair – Sioux Falls Feb. 19
 2. NSU Teacher Job Fair – Feb. 10
 - C. DSU Teacher Apprenticeship Pathways – discussed.
 - D. Marty Overweg gave a heads up regarding the new Big Beautiful Bill: there is a \$1700 tax credit to Scholarship Granting Organizations – Begins Jan 2027, donations could begin late 2026. Board will investigate further.
- V. Committee Reports and Business
 - A. Finance
 1. Motion made and supported to pay the bills, motion passed.
 - B. Education
 1. Teacher Reimbursement: Motion made and supported to reimburse Traci Niewenhuis for 3 credits of continuing education. Motion passed Traci abstains from the vote.
 2. Student Absences - Discussed
 3. Phone Free Letter – draft to be reviewed and sent before Christmas
 4. Applicant Updates – Michael has accepted the offer; his arrival date will be determined by the immigration process.
 - C. Building and Grounds
 1. Playground Equipment Update – in process
 2. Trane Service Agreement
 - a. (2) Inspections and (2) start-ups per year, 10% off parts and labor, if we keep a running project list they will repair during their inspection, priority service, and no charge on service calls. The current contract expires 10/1/25.
 - b. Year 1:\$5200, Year 2:\$5565 Year 3:\$5889
 - c. Motion made and supported to sign the service agreement, motion passed.
 - D. Promotion – no update
 - E. Transportation – no update
 - F. Co-op – no update
- VI. Principal's Report
 - A. Open teaching positions have been posted multiple places.
 - B. Teacher intention slips and administration evaluation forms have been sent out.
 - C. Mrs. Smikle filled in for the new teacher observation.
 - D. The exam schedule is published.
- VII. Old Business
 - A. Board Staff Breakfast
 1. Board to bring breakfast at 9:30am on Wednesday, December 17.

- B. Policy 902 – 2nd reading – motion made and supported to approve the policy, motion passed.
 - C. Insurance quotes are in process.
- VIII. New Business
- A. Resignation
 - 1. Letter of resignation received from Mrs. Smikle effective May 13, 2026 – motion made and supported to accept the resignation, motion passed.
 - B. Christmas Bonus
 - 1. Discussed bonuses for staff.
 - C. Policy Review: 904-906
 - 1. Reviewed Policy 904
 - 2. Tabled the review of Policy 905
 - 3. Tabled the review of Policy 906
- IX. School Visitors
- A. Report - Michael
- X. Executive Session – not needed
- XI. Closing Prayer – Sarah BaanHofman